

MANAGER & SUPERVISOR PROGRAMS

Overview of Programs

You can't drive in a nail very quickly or effectively without the correct tool. What if you tried every tool in the toolbox before finally finding a hammer? It would be frustrating and time consuming, that's for sure.

We believe you can't be a very good manager or supervisor without the right tools either. Management by trial and error. Sound familiar? That's how most managers are trained. If you want something better for your organization and your managers and supervisors, partner with PeopleWorks. We will give them the right tools to help them be star managers and supervisors – without the frustration and in less time.

It's been said good employees don't leave organizations, they leave managers. How true! In training, whether you have new or experienced managers and supervisors, they will discover proven, cutting-edge processes and approaches through small group interaction, shared personal experiences (especially so those who are more veteran managers get to share what has/hasn't worked for them), individual and group exercises, games, videos, and facilitator-led discussions.

Our programs have a proven track record of helping people and organizations immediately put to use new tools and techniques. But don't just listen to us, look at what our clients have said.

Check out our most popular manager and supervisor programs below and then send us an e-mail at programs@peopleworksinc.com or call us at 888.404.3646 so we can discuss your unique needs. We'd be happy to work with you to customize any of these programs to meet the needs of your managers and supervisors.

Core Management & Supervisory Programs:

- Appraising People & Performance
- Helping Employees Shine: Coaching & Feedback
- Documenting & Disciplining
- Love 'Em or Lose 'Em: Rewarding, Motivating, & Retaining Employees
- Interview & Selection

Other Top Management & Supervisory Programs:

- Legal Pitfalls to Avoid for Managers & Supervisors
- Leading Your Team Through the Five Dysfunctions of a Team
- Building Accountability
- Leading the Generation Mix
- Communicating With Your Employees & Your Boss
- Managing Difficult People & Difficult Conversations
- Leading Change
- Meeting "Magic": Leading Effective Meetings
- Making the Time to Manage Your Time
- Building Your Team: Tools for Managers
- Strategy Based Decision Making